



DIFP

Department of Insurance, Financial
Institutions & Professional Registration



CAREER OPPORTUNITY

Inspector

Open opportunity for an individual with knowledge of state statutes and regulations; inspection methods and techniques; and knowledge of current developments and trends of industries regulated. Successful candidate should have the ability to identify, interpret, explain and apply applicable statutes and regulations; analyze and prepare clear and detailed reports of findings; ability to independently establish and complete daily work schedules; and to communicate and work effectively with licensed practitioners, consumers and the general public.

Screening to begin on May 27, 2016

Position Details

This position is responsible for scheduling and conducting initial, annual, renewal and follow-up inspections of assigned cosmetology and barber establishments to assure conformity with applicable state laws, rules and regulations; verifying licensure of facilities and staff; inspecting and reviewing business documentation as it relates to licensure requirements; and inspecting facilities for layout, adequacy of floor space, proper condition of equipment and appropriate sanitation conditions. The successful candidate will also be responsible for preparing detailed reports of inspection, testifying at administrative or judicial proceedings regarding inspection procedures and findings; and receiving and referring inquiries from licensees, students, consumers, public officials and the general public to appropriate board personnel. This position is expected to plan and schedule work activities to achieve established goals and is required to travel up to 95% of the time with minimum overnight travel.

Qualifications

- Two years of experience as a Professional Registration Processing Technician II.

OR

- Two years experience as a licensed professional in an industry regulated by the Division of Professional Registration.

OR

- Three years of professional or technical experience in business administration, licensing, law enforcement of closely related areas and a possession of a high school diploma or GED certificate.

Professional Registration - State Board of
Cosmetology and Barber Examiners

Located in St. Louis Area (including
portions of St. Louis, St. Louis County
and St. Charles)

Starting Salary: \$28,104 - \$29,496

Full-Time Position - 95% Day Travel

Why DIFP?

Work that matters

Utilizes cutting-edge technology

3 weeks of paid vacation

3 weeks of paid sick leave

Affordable health insurance with wellness
incentives

Retirement plan

Tuition reimbursement

Training and continuing education provided to
employees

Interested in Applying?

Send a copy of your cover letter, resume and three
professional references to:

Missouri Division of Professional Registration

Attn: Leanne Lorts

P.O. Box 1335

Jefferson City, MO 65102

Fax: 573-751-0878

Email: leanne.lorts@pr.mo.gov